



## Healthcare Documentation

**General description:** The Healthcare Documentation program prepares students for a career in the medical transcription, medical editing, and medical scribe fields. The curriculum combines the disciplines of medicine with the technical skills to learn how to interpret, transcribe, and edit physician dictation and voice recognized reports accurately.

The Association for Healthcare Documentation Integrity (AHDl) approved program may be entered at the start of any semester and provides the training to obtain an entry-level position as a healthcare documentation specialist, medical transcriptionist, medical editor, or medical scribe. The program can be completed entirely online.

**Sample of job titles with this degree:** Healthcare Documentation Specialist, Medical Transcriptionist, Medical Editor, Medical Scribe, Telescribe or Virtual Medical Scribe, Quality Assurance Specialist, Quality Improvement Specialist, Electronic Health Record Specialist, and Quality Assessment Analyst.

The Bureau of Labor Statistics projects a national decrease of 3% from 2016 to 2026 for medical transcriptionists, mainly because of increased productivity stemming from technological advances and outsourcing. In Illinois the projected decrease of 13.4%. In 2017, the Illinois median hourly wage was \$15.53 per hour.

This is a career and technical education program. Some of the courses may not transfer to four-year institutions.

### Suggested Full-Time Course Sequence:

<u>Fall Semester</u>	<u>Credit Hours</u>
BIOL 106	3
CIS 110	3
ENGL 101	3
HIT 118	3
HIT 140	3

<u>Spring Semester</u>	
HIT 141	3
HIT 142	4
HIT 240	3
HIT 244	3
OT 117	3

<u>Fall Semester</u>	
HIT 225	3
HIT 215	3
HIT 241	3
HIT 242	4
HIT 248	3

<u>Spring Semester</u>	
HIT 245	3
HIT 291	3
P REL 100	3
General Education Elective	6

### Additional Program Information:

Students who begin in Spring may not finish in a two-year time frame.

All AAS degrees include a required minimum of 15 general education credits.



Healthcare Documentation		Credit Hours	Healthcare Documentation AAS 2400	Healthcare Documentation Specialist Cert. 240A
BIOL 106	Issues in Human Biology	3	X	
CIS 110	Business Applications for Microcomputers	3	X	
ENGL 101	Composition 1	3	X	
HIT 118	Introduction to Healthcare Documentation	3	X	X
HIT 140	Medical Terminology	3	X	X
HIT 141	Anatomy and Physiology Fundamentals	3	X	X
HIT 142	Healthcare Documentation 1	4	X	X
HIT 215	Electronic Health Records	3	X	
HIT 225	Speech Recognition Tech Editing	3	X	X
HIT 240	Quality Improvements in Healthcare	3	X	
HIT 241	Pharmacology Fundamentals	3	X	X
HIT 242	Healthcare Documentation 2	4	X	X
HIT 244	Interpreting Healthcare Records	3	X	X
HIT 245	Healthcare Information Law & Ethics	3	X	
HIT 248	Pathophysiology	3	X	X
HIT 291	HDS Professional Practicum	3	X	X
OT 117	Business Communication Fundamentals	3	X	
P REL 100	Human Relations	3	X	
General Education Electives (PSYCH 110 or SOCIO 110 recommended)		6	X	
<b>Total Hours</b>			<b>62</b>	<b>32</b>